

## Settle Street Allotments Committee Meeting Minutes

<b>Date of Meeting:</b>	12/03/2023		
<b>Attendees:</b>	Ann Craven Raman Patel	Sandra Hill	Steven McHaddan
<b>Apologies:</b>	Peter Chapman		
<b>AGENDA</b>			
• <b>Previous Minutes</b>	• Previous minutes were agreed.		
• <b>Finances</b>	<ul style="list-style-type: none"> <li>• £1,300.12 in bank, £390 in key deposits. Outgoings: £102.32 Site insurance. £199.39 Compost. Shops Sales: October £79.50, February £10.</li> <li>• Totals for 2022 In £787, Out £971.02 -£184.02</li> <li>• Look into the finances to see where the deficit arose.</li> <li>• Raman paid his £10 subs.</li> <li>• New compost delivery has been made, 60ltr bags of Clover, these are priced at £5.70 per bag.</li> </ul>		
• <b>Management</b>	<ul style="list-style-type: none"> <li>• Key Deposit amount – people are still leaving the site without returning the site key. It was decided that we would increase the key deposit for new tenants to £20 in the hope that this will encourage people to return the keys.</li> <li>• Sandra will have one last attempt to get the keys from plots 05, 15, 24 and 26.</li> <li>• Temporary fencing is looking like being permanent. We will report the fencing to the council again. It has also fallen over in the winter.</li> <li>• The company that delivers bark chippings will be contacted to get some more.</li> <li>• United Utilities will be contacted to find out about individual bulk containers to see if we can get a water storage facility set up.</li> <li>• Rats have been spotted in the shop. Needs a metal plate installing over the wood door post.</li> <li>• Up and over door to the garage is very hard to use and unsafe – Ann hurt her wrist while opening it for the shop delivery. This will be reported to the council.</li> <li>• Bob has emptied the compost bays again; he is happy to take produce instead of payment.</li> <li>• We haven't seen the waiting list from the council.</li> </ul>		
• <b>Funding</b>	• .		
• <b>ABAS / NAS</b>	• Nothing has been heard from ABAS over the winter.		
• <b>Any other Business</b>	• AGM – 15/04/2023 12pm – Sandra to write the report and circulate it ready for agreement at the meeting on the 09/04/23.		

- **Inspections**

- A baseline inspection was undertaken, and notes were made about any plots that would generate a Stage 1 warning come the April meeting.
- Concerns were raised about the welfare of the chickens being kept on plot 15. This will be reported to the council.

**Next Committee Meeting: 9<sup>th</sup> April 2023**

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